

**Beaver Dam Unified School District  
Board of Education Minutes**

**Accountability Committee Meeting**

**February 24, 2014**

A meeting of the Accountability Committee of the Beaver Dam Unified School District Board of Education was held on the above date at the Educational Service Center at 5:30 p.m. Board members present: Bev Beal-Loeck, Jim Jansen, Marge Jorgensen, John Kraus, Jr., Laura Lerwick, Lisa Panzer, Chad Prieve, Gary Spielman, and Joanne Tyjeski. Administration present: Paul Buchholz, Coordinator of Building and Grounds, Mark DiStefano, High School Principal, and Steve Vessey, Superintendent.

Mr. Vessey explained that throughout the year it is necessary to amend the district budget to reflect changes in circumstances. He presented two budget amendments. The first was a reallocation of resources from one function to another, which is necessary as the original budget had costs allocated to the incorrect function. There is no net change to the budget. The second amendment reflects changes that have occurred since the original budget was adopted in October. He reviewed the changes and recommended endorsement of the budget amendments as presented for board adoption at the March meeting.

Mr. Buchholz provided an update on facility maintenance projects at the High School. He explained that the tennis courts need repair and resurfacing and that several options to address the conditions have been evaluated. He reviewed each option and recommended endorsement of the expenditure of up to \$50,000 for the repair of the tennis courts on the High School grounds, as presented. This project will be funded using available resources in the District's Capital Project Expansion Fund (fund 41) and completed, weather permitting, in the spring of 2014. The recommendation will be presented for board adoption at the March meeting.

Mr. Buchholz explained that part of the \$6 million borrowing for capital projects was allocated for parking lot projects throughout the district. Among those needing attention is the student lot at the high school. A "Request for Proposal" (RFP) was sent to four civil engineering firms that the District has used in the past soliciting proposals for a civil engineering consultant. He shared the details of the RFP and that he reviewed all of the proposals and met with the two firms who submitted the lowest bid. Based on the offered proposals and discussions with all of the proposers regarding their services and fees, the District will enter into an agreement with Kunkel Engineering to provide engineering services to facilitate the reconstruction of the High School student parking lot. It is unclear if the lot will need to be completely rebuilt to create a long-term solution or if it can be resurfaced to create a short-term solution. After the civil engineers are engaged and conduct testing, a proposal with alternatives on how to proceed will likely be presented to the committee.

The next Accountability Committee meeting will be March 31<sup>st</sup>.

Minutes submitted by Jim Jansen, Committee Chair.